



# YOUNG WATER FELLOWSHIP PROGRAMME 2018

TERMS OF REFERENCE AND Q&A



# TERMS OF REFERENCE

The Young Water Fellowship Programme (YWF) empowers young entrepreneurs to lead the solutions to water issues in their communities, by offering them a year of support consisting of training, mentorship and seed-funding for their initiatives.

The **YWF 2018-edition** will focus on social entrepreneurship. In partnership with cewas, Young Water Solutions will offer 10 young entrepreneurs ("Fellows") the possibility to participate in [Cewas' Start-up Training Programme](#). Fellows will also be assigned mentors, get the chance to exponentially increase their supporting networks in the water and entrepreneurship sectors, and apply for seed-funding for the first steps of implementation of their social enterprises.



## 1. Eligibility

You are welcome to apply if:

- You are 18 to 30 years old at the time of the application (born between May 17th 1987 and May 16th 2000). No exceptions are made.
- You are the founder or co-founder of an initiative that contributes to the solution of a well-defined water problem in your country. The initiative should be a social enterprise (or a project that can be turned into a social enterprise. In this case, we will help you develop it during the workshop) in its initial stages.
- You are a citizen and resident of a low or middle-income country (according to the DAC-definition, see countries listed in Annex 1).
- You have a valid passport (that expires after March 2019) and you are available to attend a workshop in Europe from August 13<sup>th</sup> to September 14<sup>th</sup> 2018 (note that these dates might be subject to change).
- You have at least an intermediate knowledge of English; you are able to understand and express opinions in this language (the workshop will be held in English). However, the form can be filled in in English, French or Spanish.

All training costs (flights, transportation in Europe, accommodation, meals, training fees) will be covered by the organizers. However, you are expected to cover only your visa expenses and local transportation from and to the airport in your country of residence.

## 2. Initiative profile

The proposed initiative should directly contribute to solving at least one of the following issues, in line with SDG 6:

- Lack of safe drinking water supply
- Lack of adequate sanitation facilities and lack of hygiene
- Water pollution
- Water scarcity
- Solid Waste management
- Wastewater management
- Other water management issues

The initiative should either already be a social enterprise, or a project with a sustainability component that will allow it to continue running in the long-term. Traditional projects are also accepted, as long as the applicants are willing to turn them into a social enterprise during the training, adding elements that will make the initiatives self-sustainable.

Proposals with a gender approach and that have the potential of creating employment opportunities have higher chances of being selected.

## 3. Application process

- **Video submission:** You should create a 2-minute video (maximum) describing the water issue and the proposed initiative in English. The video should be uploaded to YouTube, Vimeo, Dropbox, Google Drive or any other platform, and its link is to be shared in the application form or sent by email to [applications@youngwatersolutions.org](mailto:applications@youngwatersolutions.org). A guide to uploading videos can be found in Annex 3. Applications without a video will not be considered.
- **Application form:** You must fill in an application form answering questions about the initiative and about your own background. You will be asked to upload a short CV and a reference letter. You can download a copy of the questions [HERE](#).

In the exceptional case that you can't fill in the form online, you can submit your proposal, video or supporting documents (cv, reference letter) by email to [applications@youngwatersolutions.org](mailto:applications@youngwatersolutions.org). However, we strongly prefer that you fill in the online form.



## 4. Selection process

The selection of fellows will be based on the following criteria:

- Relevance and impact of the solution proposed to a demonstrated water-related problem
- The innovative nature of the idea and its potential to become a social enterprise
- The inclusive and participatory nature of the initiative: for instance, women and youth engagement, consideration of vulnerable groups' needs, etc.
- Initiative's inclusion of water nexus: relations with other local issues such as energy, food security, youth unemployment, gender, etc.
- Feasibility and sustainability of the initiative (existence of self-sustaining mechanisms)
- Leadership and personal growth potential of the candidate

Gender balance and equal geographical representation among the fellows will also be taken into account.

Only complete applications, with detailed answers will be considered. One-line answers to questions are considered incomplete, and therefore not eligible.

All applicants will be notified of the results by the end of May.

Annex 2 of this document includes a Q&A section. For further questions or concerns, please contact [ywfellowship@youngwatersolutions.org](mailto:ywfellowship@youngwatersolutions.org)

*Disclaimer: This call for applications is launched to prepare for the YWF programme 2018, and does not imply any financial commitment by Young Water Solutions at this stage. Please note that programme details are subject to change until further notice. All successful candidates will be informed in due course of any programmatic changes.*

## ANNEX 1 – LIST OF ELIGIBLE COUNTRIES

Afghanistan	Guinea	Moldova	Swaziland
Albania	Eritrea	Mongolia	Syrian Arab Republic
Algeria	Ethiopia	Montenegro	Tajikistan
Angola	Fiji	Montserrat	Tanzania
Antigua and Barbuda	Gabon	Morocco	Thailand
Argentina	Gambia	Mozambique	Timor-Leste
Armenia	Georgia	Myanmar	Togo
Azerbaijan	Ghana	Namibia	Tonga
Bangladesh	Grenada	Nauru	Tunisia
Belarus	Guatemala	Nepal	Turkey
Belize	Guinea-Bissau	Nicaragua	Turkmenistan
Benin	Guyana	Niger Tokelau	Tuvalu
Bhutan	Haiti	Nigeria	Uganda
Bolivia	Honduras	Niue	Ukraine
Bosnia and Herzegovina	India	Pakistan	Uruguay
Botswana	Indonesia	Palau	Uzbekistan
Brazil	Iran	Palestine	Vanuatu
Burkina Faso	Iraq	Panama	Venezuela
Burundi	Jamaica	Papua New Guinea	Viet Nam
Cabo Verde	Jordan	Paraguay	Wallis and Futuna
Cambodia	Kazakhstan	Peru	West Bank and Gaza Strip
Cameroon	Kenya	Philippines	Yemen
Central African Republic	Kiribati	Macedonia	Zambia
Chad	Kosovo	Rwanda	Zimbabwe
Chile	Kyrgyzstan	Saint Helena	
China	Lao	Saint Lucia	
Colombia	Lebanon	Saint Vinc. And the Granadines	
Comoros	Lesotho	Samoa	
Congo	Liberia	Sao Tome and Principe	
Cook Islands	Libya	Senegal	
Costa Rica	Madagascar	Serbia	
Côte d'Ivoire	Malawi	Seychelles	
Cuba	Malaysia	Sierra Leone	
Democratic People's Rep. of Korea	Maldives	Solomon Islands	
Democratic Republic of the Congo	Mali	Somalia	

Djibouti	Marshall Islan.	South Africa	
Dominica Guinea	Mauritania	South Sudan	
Dominican Republic	Mauritius	Sri Lanka	
El Salvador	Mexico	Sudan	
Guinea Equatorial	Micronesia	Suriname	

## ANNEX 2 - Q & A

### ABOUT YOUR ELIGIBILITY

#### Can I apply if I am over 30 years old?

Unfortunately not. Applications coming from people over 30 years old will be automatically left out of the selection process. However, you can consider teaming up with someone younger as co-founder.

#### Can a team of 2 or 3 apply?

Applications must be submitted individually because only one person is going to attend the training. However, you can prepare the application as a team and then choose one person to submit it. You should consider that the whole team will be benefited from the training that one person will receive, and you will all have the challenge of implementing the project!

#### Can I apply if I don't have a passport yet?

Due to visa timing issues, we can only make exceptions in those cases where you don't need a visa for Europe (for example, if you are from a Latin American country) and you can easily get a passport within 2 weeks after being selected.

#### I live in an eligible country but my citizenship is from a country that is not included on the list. Can I apply?

Unfortunately not. Only citizens from the listed countries are accepted.

#### I am a citizen from an eligible country, but I am currently living in a non-eligible country. Can I still apply with an initiative for my community?

Only in the case that you will be back in your home country after the training, as you are expected to start implementation from mid-October onwards.

#### If I am chosen and I cannot attend the workshop, can someone else go in my place?

No. If you can't attend the workshop, you will lose your place as a Fellow.

## Do I need to be part of a youth or a water organization to apply?

No, you don't need to be part of an organization.

## Do I need to have experience in implementing water initiatives?

The experience required depends on the initiative you propose. You need to prove that you will be able to implement your initiative. For example, if you are a journalist and you say you want to design a solar pump for a borehole, you need to prove that you have the skills to do so. However, we do value prior social or environmental engagement.

## How high does my English level need to be?

Since the presentations during the workshop will be in English, and the rest of the fellows will be from different nationalities, you need to be comfortable expressing yourself in English and able to understand others. Professional proficiency is not required as long as we can understand you and you can understand us.

## **ABOUT YOUR INITIATIVE**

### What is a social enterprise?

A social enterprise is defined as a financially sustainable organization created to address a social/environmental problem, where most of its profits are reinvested in the business itself to increase its impact. While a traditional water project usually depends on donations and has a start and end date, a social enterprise includes a mechanism to keep funds flowing (for example by applying commercial strategies such as selling a product or service), allowing the enterprise to run in the long-term and scale up its impact.

### I have a project proposal but it's not a social enterprise. Can I apply?

If you are willing to transform your project into a social enterprise, with a long-term sustainability component, then you are welcome to apply. If you are selected, we will help you develop your social enterprise during the workshop. If your purpose is to implement a short-term project and then move on to other things, then this might not be a suitable call for you.

### What does it mean that my initiative should be at its "initial stages"?

This call for applications focuses on young entrepreneurs that have recently developed an idea, or that have taken some steps to put the idea into practice. Priority is not given to those who are already implementing a project and who want to scale-up.

### What does it mean that my initiative should have a "gender approach"?

It means that your proposal should somehow address gender inequalities. For example, by empowering women as part of your team or business model, or by considering their needs as beneficiaries.

## In the applications' form, what do you mean by "initiative revenues"?

"Initiative revenues" refers to the source where you get the funds from, to keep your social business going once it's running. For example, if your initiative is about selling a water filter to organizations to distribute in refugee camps, then your revenues come from those public or private organizations who buy the filter. If your initiative is building pay-per-use toilets in a slum, then the people of the slum who would use them (and pay for them) are your source of revenues.

## I have a water advocacy or a stakeholder-engagement initiative. Is it eligible?

Initiatives that are only about advocacy are not part of this call. Your initiative can have an advocacy component, but must also include actions to solve the water issue you describe.

## Will all chosen fellows receive a €5000 grant?

We will do our best to ensure that all fellows are provided with funding opportunities to implement their initiatives. However, two weeks following the workshop, fellows will be required to re-submit their initiatives after including some of the aspects explored during the workshop. Fellows' participation, self-reflection capacity and attitude shown during the workshop will be determinants to receive a grant.

## ABOUT THE APPLICATION PROCESS

### Do I need to make a very high-quality video?

Not at all. Just make sure the sound and image quality of the video are good enough for us to be able to understand what you say! We will be paying more attention to what you say and how you express yourself than to how the video is edited. We're not looking for perfection. You can add images or include shots of the places related to your initiative, but just talking confidently to the camera will be enough.

Finally, make sure that your video is shared publicly. It has happened to us that applicants share videos in Dropbox or Google Drive but in a private mode. In those cases, unfortunately, we can't consider your application.

### What happens if I have technical issues to upload the video just before the deadline?

If you are experiencing technical issues uploading your video, you can send it by email to [applications@youngwatersolutions.org](mailto:applications@youngwatersolutions.org), or you can contact us up to two days before the deadline. After that, we cannot guarantee to reply in time and in that case, your application without a video will not be considered. If you live in an area without stable internet, please contact us.

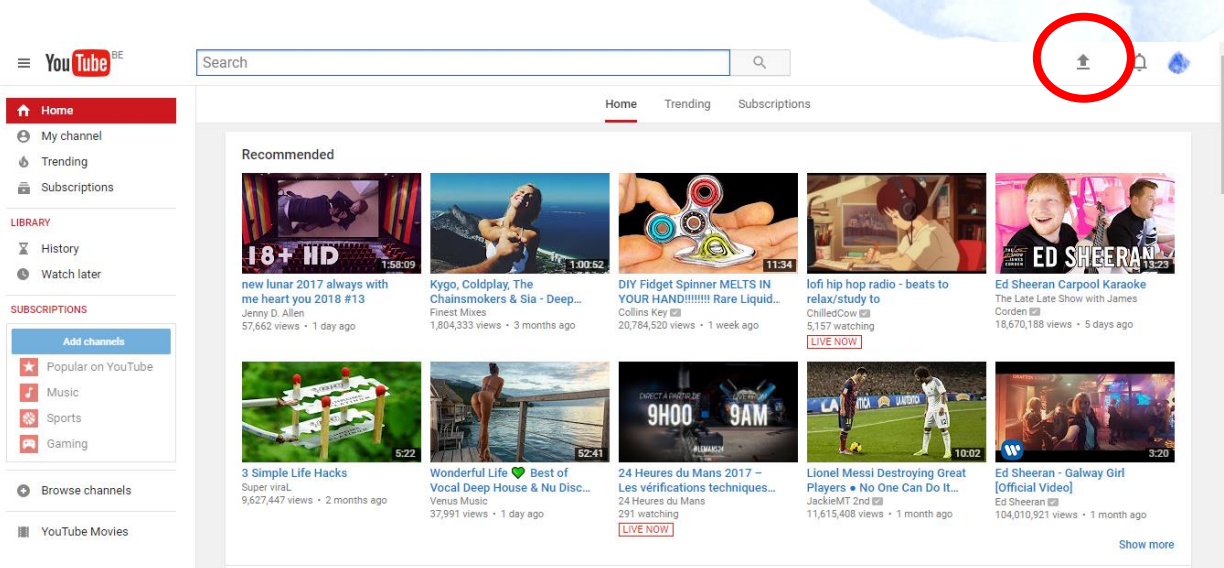


# ANNEX 3 - GUIDE TO UPLOAD THE VIDEO TO YOUTUBE

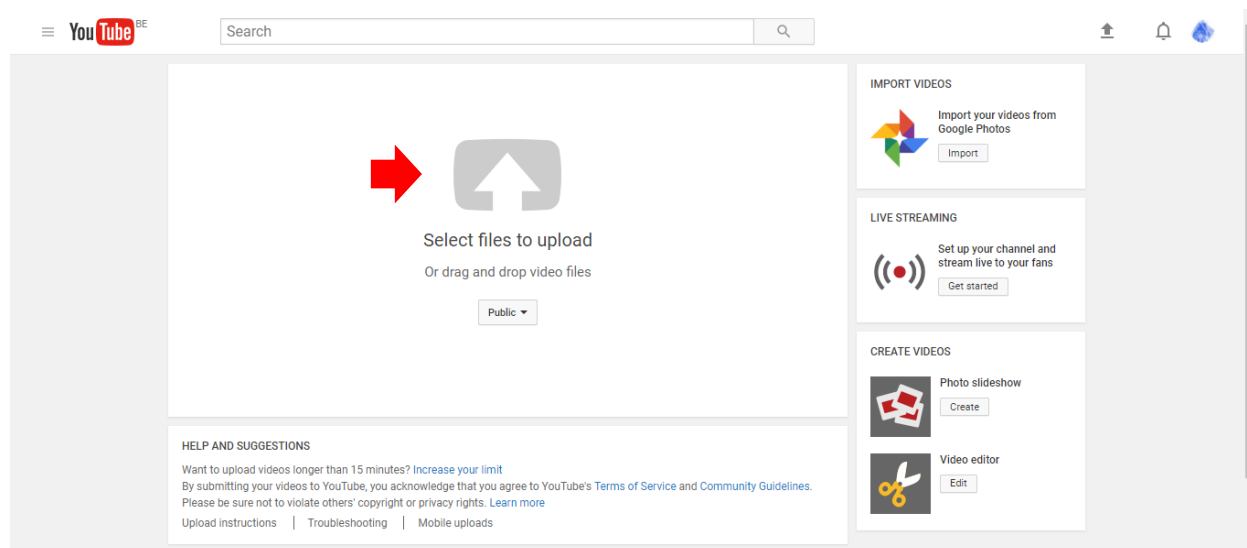
Although the video can be uploaded to any video storage platforms, in this guide we explain how to upload to YouTube.

To upload a YouTube video, you first need a gmail account. If you don't have one, follow these instructions to create one: <https://support.google.com/mail/answer/56256?hl=en>

## STEP 1: When you log in YouTube, go to "upload" (top right corner)



## STEP 2: Select the file you want to upload from your computer

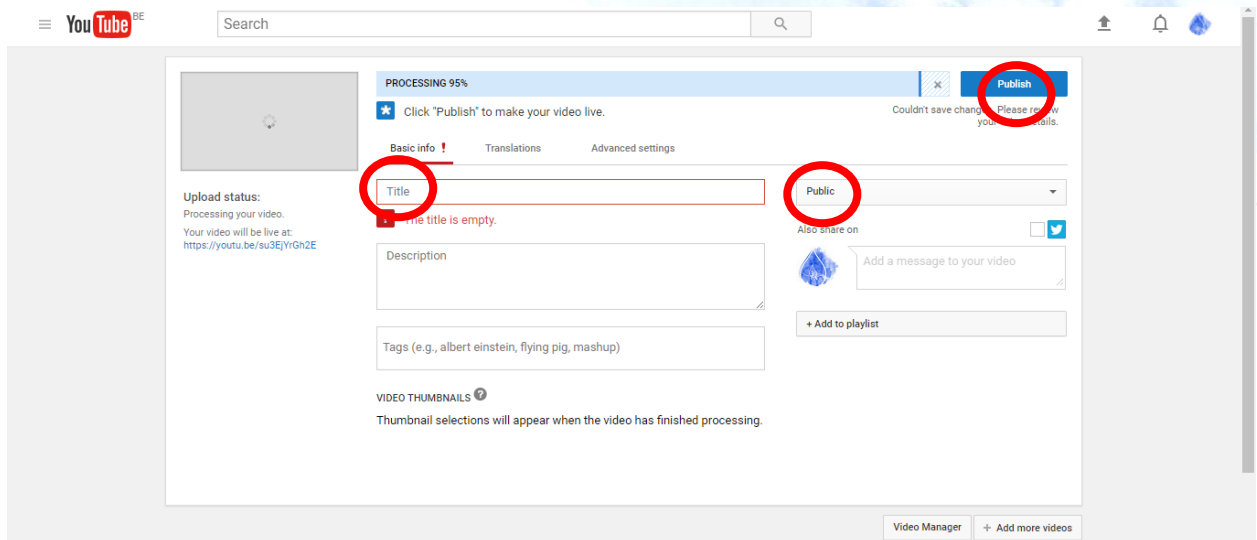


### STEP 3: Fill in the video details

As title, write: [Your name] – [Name of your initiative] – YWF2018

No specific description or tags needed.

Make sure "public" is selected.



When it is processed, click "publish".

### STEP 4: Copy the link to your video

When you click "publish", you'll see the link immediately. You can copy it and paste it in the application form.

You can also go to your video and copy the link from the URL bar or by clicking "share".

